

## SHIRE OF BRUCE ROCK

### AUDIT COMMITTEE MINUTES MEETING 18 MAY 2023

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## SHIRE OF BRUCE ROCK

### AUDIT COMMITTEE AGENDA MEETING 18 MAY 2023

#### 1. Declaration of Opening

The Shire President Stephen Strange declared the meeting open at 2.54pm.

#### 2. Record of Attendance / Apologies / Leave of Absence (Previously Approved)

President	Cr SA Strange
Councillors	Cr AR Crooks
	Cr KP Foss
	Cr NC Kilminster
	Cr PG Negri
	Cr Rajagopalan
	Cr BJ Waight
Chief Executive Officer	Mr DRS Mollenoyux
Manager of Governance and Community	Mrs N Ugarte
Manager of Finance	Mrs M Barthakur
Executive Assistant	Mrs M Schilling (Minutes)
Apology	Cr RA Waye
	Cr J Verhoogt

#### 3. Response to Previous Public Questions Taken on Notice

#### 4. Public Question Time

#### 5. Petitions / Deputations / Presentations / Submissions

#### 6. Confirmation of Minutes

Audit Committee Meeting held 16 March 2023

#### OFFICER RECOMMENDATION AND COUNCIL DECISION

##### Resolution ACM May 23 – 6.1

Moved: Cr Rajagopalan

Seconded: Cr Crooks

That the minutes of the Audit Committee Meeting held 16 March 2023 be confirmed as a true and correct record.

Carried 7/0

## 7. Reports of Officers

<b>Agenda Reference and Subject:</b>	<b>7.1.1</b> Financial Management Regulation 17 Audit Report
<b>Reporting Officer:</b>	Manisha Barthakur, Manager of Finance
<b>Author:</b>	Manisha Barthakur, Manager of Finance
<b>Disclosure of Interest</b>	Nil
<b>Attachment</b>	<i>Item 7.1.1 Attachment A – Regulation 17 Audit Report</i>

### Summary

As per the minutes of the May 2020 Audit committee meeting, a Financial Management Regulation 17 audit was undertaken and has been completed within the given timeline. It is to request the council to review and confirm the report as received.

### Background

With reference to the agenda item 7.2.1 that was endorsed in the May 2020 Audit committee meeting, a full review of the Shire's internal system and procedures as a part of regulation 17 was required to be completed by 21st May 2023.

### Legislative Requirements

17. (1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
- (a) risk management; and*
  - (b) internal control; and*
  - (c) legislative compliance.*
- (2) *The review may relate to any or all of the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.*
- (3) *The CEO is to report to the audit committee the results of that Review.*

### Comment

Our Shire considered the Reg 17 review conducted by Mr Santo Casilli of Australian Audit (Council's new auditors) and management's comments addressing the recommendations.

### Consultation

Chief Executive Officer, Deputy Chief Executive Officer, Manager of Finance, Manager Governance & Community Services and Council's Auditor, Mr Santos Casilli.

### Statutory Implications

Local Government (Audit) Regulations 1996 r.16, r17.

### Policy Implications

Compliance with the Risk Management Policy

### Financial Implications

Nil

### Strategic Implications

Shire of Bruce Rock, Strategic Community Plan 2013-23

Civic Leadership

4.1.2 – Manage the organisation in a responsible and accountable manner  
4.1.3 – Deliver services that meet the current and future needs and expectations of the community, whilst maintaining statutory compliance

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution ACM May 23 – 7.1.1**

**Moved: Cr Negri**

**Seconded: Cr Foss**

**That Council receives the Financial Management Regulation 17 Audit Report**

**Carried 7/0**

**8. Confidential Items**

**9. New Business of an urgent nature introduced by discussion of the meeting.**

**10. Closure of Meeting**

The Shire President Stephen Strange thanked everyone for their attendance and declared the meeting closed at 2.58pm.

These minutes were confirmed at a meeting on

\_\_\_\_\_  
Cr Stephen Strange  
Shire President