

## SHIRE OF BRUCE ROCK

### AUDIT COMMITTEE MINUTES MEETING 19 MAY 2022

## TABLE OF CONTENTS

1.	Declaration of Opening .....	2
2.	Record of Attendance / Apologies / Leave of Absence (Previously Approved) .....	2
3.	Response to Previous Public Questions Taken on Notice .....	2
4.	Public Question Time .....	2
5.	Petitions / Deputations / Presentations / Submissions .....	2
6.	Confirmation of Minutes .....	2
6.1.	Audit Committee Meeting – 17 March 2022 .....	2
7.	Reports of Officers .....	3
7.1.	Manager of Finance .....	3
7.1.1	Financial Audit Entrance Meeting for year ending 30 June 2022.....	3
8.	New Business of an urgent nature introduced by discussion of the meeting. ....	4
9.	Closure of Meeting.....	4

## SHIRE OF BRUCE ROCK

### AUDIT COMMITTEE MINUTES MEETING 19 MAY 2022

#### 1. Declaration of Opening

The Shire President Stephen Strange declared the meeting open at 3.12pm.

#### 2. Record of Attendance / Apologies / Leave of Absence (Previously Approved)

President	Cr SA Strange
Councillors	Cr KP Foss
	Cr NC Kilminster
	Cr PG Negri
	Cr R Rajagopalan
	Cr J Verhoogt
	Cr BJ Waight
	Cr AR Crooks
	Cr RA Waye
Chief Executive Officer	Mr DRS Mollenoyux
Deputy Chief Executive Officer	Mr A O'Toole
Executive Assistant	Mrs MJ Schilling
Apology	Cr BJ Waight

#### 3. Response to Previous Public Questions Taken on Notice

#### 4. Public Question Time

#### 5. Petitions / Deputations / Presentations / Submissions

#### 6. Confirmation of Minutes

##### 6.1. Audit Committee Meeting – 17 March 2022

#### OFFICER RECOMMENDATION AND COUNCIL DECISION

##### Resolution ACM May 22 – 6.1

Moved: Cr

Seconded: Cr

That the minutes of the Audit Committee held 17 March 2022 be confirmed as a true and correct record.

Carried 8/0

## 7. Reports of Officers

### 7.1. Manager of Finance

<b>Agenda Reference and Subject:</b>	<b>7.1.1 Financial Audit Entrance Meeting for year ending 30 June 2022</b>
<b>File Reference:</b>	
<b>Reporting Officer:</b>	Jennifer Bow, Manager of Finance
<b>Author:</b>	Jennifer Bow, Manager of Finance
<b>Disclosure of Interest</b>	Nil
<b>Attachments</b>	<i>Item 7.1.1 Attachment A – CONFIDENTIAL Financial Audit Entrance Meeting Agenda</i> <i>Item 7.1.1 Attachment B – CONFIDENTIAL Audit Planning Summary</i>

#### OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution ACM May 22 – 7.1.1

Moved: Cr Rajagopalan

Seconded: Cr Foss

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

(e) a matter that if disclosed, could be reasonably expected to –

(iii) information about the business, professional, commercial or financial affairs of a person.

Carried 8/0

#### OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution ACM May 22 – 7.1.2

Moved: Cr Waye

Seconded: Cr Rajagopalan

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

Carried 8/0

#### OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution ACM May 22 – 7.1.3

Moved: Cr Rajagopalan

Seconded: Cr Kilminster

That the Audit Committee receives the Audit Planning documentation for the financial audit for the year ending 30 June 2022.

Carried 8/0

**8. New Business of an urgent nature introduced by discussion of the meeting.**

**9. Closure of Meeting**

The Shire President Stephen Strange thanked everyone for their attendance and declared the meeting closed at 3.16pm.

These minutes were confirmed at a meeting on

\_\_\_\_\_  
Cr Stephen Strange  
Shire President